



Office of the Chief
Records Officer for the
U.S. Government

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May 13, 2024

Blane Kauthen
950 Pennsylvania Ave NW
Room 1111
Washington, DC 20530

Dear Blane Kauthen,

The National Archives and Records Administration (NARA) acknowledges receipt of the Department of Justice (DOJ), Justice Management Division (JMD) report on the loss of 46 Microsoft OneDrive accounts.

According to the report, the 46 accounts containing Capstone user records, records related to Freedom of Information Act (FOIA) requests, and other unidentifiable federal records were lost during synchronization between Azure Active Directory and the M365 SharePoint.

We further understand that to prevent the future loss of records, the Office of the Chief Information Officer (OCIO)/Service Delivery Staff (SDS) updated the process for closing accounts. This includes additional quality assurance checks by a second team member, and weekly reconciliation reporting and review of M365 licensed users and OneDrive URLs of accounts that will be off-boarded to reduce the chance for error.

Based on the information provided, the reporting requirements of 36 CFR 1230.14(a) have been met and NARA considers this matter closed. I appreciate your attention on this important matter. If you have any questions or wish to discuss further, please contact me at laurence.brewer@nara.gov.

Sincerely,

LAURENCE BREWER
Chief Records Officer
for the U.S. Government