



Office of the Chief  
Records Officer for the  
U.S. Government

***Sent Via Email. No Hard Copy to Follow.***

July 20, 2023

Omar Herran  
One Columbus Circle NW  
Room G-189/OIS  
Washington DC 20544

Dear Omar Herran,

The National Archives and Records Administration (NARA) has been notified of a potential loss of records. A NARA staff member has alleged that 1 box of records that was part of a direct transfer from the US District Court District of Minnesota to our Chicago Archives was lost.

In accordance with 36 CFR 1230.14(a), NARA requests that the Administrative Office of the US Courts (AOUSC) look into this matter and respond within 30 calendar days of the date of this letter. If it is determined that an unauthorized disposition of records has occurred, the response should include the following information:

- A complete description of the records with volume and dates if known;
- The office maintaining the records;
- A statement of the exact circumstances surrounding the removal, defacing, alteration, or destruction of records;
- A statement of the safeguards established to prevent further loss of documentation; and
- Details of the actions taken to salvage, retrieve, or reconstruct the records.

If it is determined that there has been no unauthorized disposition, please provide us with sufficient documentation to support that finding. I appreciate your attention to this matter. If you have any questions or wish to discuss further, please contact me at [laurence.brewer@nara.gov](mailto:laurence.brewer@nara.gov).

Sincerely,

LAURENCE BREWER  
Chief Records Officer  
for the U.S. Government



Office of the Chief  
Records Officer for the  
U.S. Government

***Sent Via Email. No Hard Copy to Follow.***

July 24, 2023

Omar Herran  
One Columbus Circle NW  
Room G-189/OIS  
Washington DC 20544

Dear Omar Herran,

This in reference to our letter of July 20, 2023, regarding the loss of 1 box of records that was part of a direct transfer from the US District Court District of Minnesota to our Chicago Archives.

Recently, we received a message from our Chicago Archives staff stating that the records have been found and are now in the physical custody of the National Archives at Chicago.

Based on this information, we consider this matter closed. I appreciate your attention to this important matter. If you have any questions or wish to discuss further, please contact me at [laurence.brewer@nara.gov](mailto:laurence.brewer@nara.gov).

Sincerely,

LAURENCE BREWER  
Chief Records Officer  
for the U.S. Government