



Office of the Chief  
Records Officer for the  
U.S. Government

***Sent Via Email. No Hard Copy to Follow.***

January 24, 2023

Kim Tart  
Department of Veterans Affairs  
810 Vermont Ave, NW  
Enterprise Records Service (005R1B)  
Washington, DC 20420  
kim.tart@va.gov

Dear Kim Tart,

The National Archives and Records Administration has received your report on the loss of fourteen boxes of records containing Veteran information. According to the report, the records were mistaken as duplicates and were erroneously destroyed by the VA's Care In the Community (CITC) office. We understand that efforts made to recover the records were unsuccessful. We also understand that to prevent future loss of records staff were instructed on proper records management procedures.

Based on the information that you provided, the reporting requirements of 36 CFR 1230.14(a) have been met. NARA is satisfied with the safeguards established and considers this matter closed. I appreciate your attention to this important matter. If you have any questions or wish to discuss further, please contact me at [laurence.brewer@nara.gov](mailto:laurence.brewer@nara.gov).

Sincerely,

LAURENCE BREWER  
Chief Records Officer  
for the U.S. Government