



Office of the Chief  
Records Officer for the  
U.S. Government

***Sent Via Email. No Hard Copy to Follow.***

August 18, 2022

Michelle C. Curry  
Department of Justice  
Executive Office for Immigration Review  
5107 Leesburg Pike, Suite 2600  
Falls Church, VA 22041

Dear Michelle C. Curry,

The National Archives and Records Administration has become aware of a potential unauthorized disposition of a box of records that contained eight files that were withdrawn from three different transfers that fall under disposition authority NC1-060-84-007, Item 1 and date from 2000-2015. We understand that these files were permanently withdrawn from the Riverside Federal Records Center and were in transit via UPS to your agency's San Diego Office.

In accordance with 36 CFR 1230.14, please provide us with a report within 30 calendar days (36 CFR 1230.16) that includes the following information:

- A complete description of the records with volume and dates if known;
- The office maintaining the records;
- A statement of the safeguards established to prevent further loss of documentation; and
- Details of the actions taken to salvage, retrieve, or reconstruct the records.

We understand that this loss has already been reported to UPS who is conducting an investigation into the location and status of the box. Accordingly, this case will remain open pending the results of UPS's investigation into the loss of the box.

I appreciate your attention to this important matter. If you have any questions or wish to discuss further, please contact me at [laurence.brewer@nara.gov](mailto:laurence.brewer@nara.gov).

Sincerely,

for

LAURENCE BREWER  
Chief Records Officer

for the U.S. Government

cc: Jeanette Plante, Department of Justice, Department Records Officer,  
jeanette.plante@usdoj.gov



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June 27, 2023

Cortney Cortez  
Department of Justice  
Executive Office for Immigration Review  
5107 Leesburg Pike, Suite 2600  
Falls Church, VA 22041

Dear Cortney Cortez,

On August 18, 2022, the National Archives and Records Administration (NARA) opened an unauthorized disposition case based on the report that we received from the Riverside Federal Records Center (FRC) that a box of eight files went missing via transit between the Riverside FRC and the San Diego Immigration Court (SDIC). The records in question were eight immigration court records of proceedings (ROPs) for five individuals that were permanently withdrawn on or about April 1, 2022.

On August 4, 2022, the SDIC notified the Riverside FRC that they had not received the files. On August 8, 2022, the SDIC notified the Riverside FRC that UPS confirmed that a label was created but the package was never shipped or picked up by UPS. We understand that the SDIC reported the missing files to the EOIR-OGC-Privacy Office on August 10, 2022, after the Riverside FRC reported to SDIC that it had opened an investigation with UPS in an attempt to locate the box. We understand that recovery efforts were unsuccessful. Based on this information we consider this matter to be resolved.

If the box is located, please let us know so we can update our records accordingly. I appreciate your attention to this matter. If you have any questions or wish to discuss further, please contact me at [laurence.brewer@nara.gov](mailto:laurence.brewer@nara.gov).

Sincerely,

A handwritten signature in blue ink that reads "Laurence v. Brewer". The signature is written in a cursive style with a blue ink color.

LAURENCE BREWER  
Chief Records Officer  
for the U.S. Government

cc. Jeanette Plante, Department of Justice, Department Records Officer