



Office of the Chief
Records Officer for the
U.S. Government

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May 13, 2022

Tommy W. Lee
Department of Defense
Department of the Air Force
1800 Air Force Pentagon
Washington, DC 20330-1800

Dear Tommy Lee:

The National Archives and Records Administration (NARA) has received your report documenting the loss of five (5) boxes of records that were stored in a staging area at the 75th Air Base Wing, Hill Air Force Base, Utah. The boxes contained logistical financial and transportation records relating to the transfer of material under the Foreign Military Sales (FMS) program. We understand that the records were lost due to a lack of physical controls and that efforts were made to locate the records by contacting former records management staff. However, due to a high turnover rate of personnel and the restructuring of the units, your efforts were unsuccessful.

To prevent future unauthorized dispositions of Foreign Military Sales records, we understand that the staging area at Hill AFB, Utah, has been closed and that to the greatest extent possible the records are now retained electronically. In addition, the 75th ABW has implemented SF-135 training, ensured annual inventory assessments, and is providing a better transition between current and future employees.

Based on the information that you provided, the reporting requirements of 36 CFR 1230.14(a) have been met. NARA is satisfied with the safeguards established and considers this matter closed. I appreciate your attention to this matter. If you have any questions or wish to discuss further, please contact me at laurence.brewer@nara.gov.

Sincerely,

A handwritten signature in blue ink that reads "Laurence V. Brewer". The signature is written in a cursive style with a large initial 'L' and a distinct 'V'.

LAURENCE BREWER

Chief Records Officer

for the U.S. Government