



Office of the Chief
Records Officer for the
U.S. Government

Sent Via Email. No Hard Copy to Follow.

September 27, 2021

Mr. Tommy W. Lee
Department of Defense
Department of the Air Force
1800 Air Force Pentagon
Washington, DC 20330-1800

Dear Mr. Lee,

The National Archives and Records Administration has received your report documenting the missing four files that were checked out on February 17, 2010. We understand that these files are records of the Industrial Hygiene Survey Reports and Occupational Health Case Files at Bioenvironmental Engineering dated 1991, 1992, 1993, and 1996.

The safeguards that the Air Force has put into place include digitizing the remaining files in this collection for backup, training current and future employees on the process that is required in order to check out files, and ensuring that charge out cards are filled out and fully utilized in the future. NARA understands that measures were taken to locate the files, but none were successfully recovered.

Based on the information provided in your report, NARA considers this matter resolved. NARA does request that if the files are located in the future, the Air Forces notifies us to update this case file.

Thank you for your attention to this matter. If you have any questions, please contact me at laurence.brewer@nara.gov.

Sincerely,

A handwritten signature in blue ink that reads "Laurence V. Brewer". The signature is written in a cursive style with a large initial 'L' and a distinct 'V'.

LAURENCE BREWER
Chief Records Officer
for the U.S. Government