



Office of the Chief
Records Officer for the
U.S. Government

Sent Via Email. No Hard Copy to Follow.

February 4, 2021

Ms. Teresa Fitzgerald
Department of Justice
Federal Bureau of Investigation
Records Management Division
170 Marcel Drive
Winchester, VA 22602

Dear Ms. Fitzgerald:

The National Archives and Records Administration (NARA) is in receipt of your report dated January 29, 2021, documenting the discovery of the destruction of two additional files while the Federal Bureau of Investigation (FBI) reviewed their records during a related unauthorized disposition case (UD-2020-0002). These files were destroyed after their disposition period had ended; however, at the time they were destroyed the FBI had received Freedom of Information Act (FOIA) requests for the files.

The report that you provided to NARA included all the information required by the 36 CFR 1230.14(a) and fully describes the records, documents the circumstances of the loss, and establishes safeguards to prevent further loss. The report includes mitigation strategies to eliminate the risk of a future occurrence by establishing new policies and procedures and incorporating the lessons learned from this event into its on-going development of a new automated FOIA processing system. The report also documents the attempts that the FBI made in order to reconstitute or reconstruct the files.

Based on the information that you provided, the reporting requirements of 36 CFR 1230.14(a) have been met and NARA considers this matter resolved. If you have any questions, please contact me at laurence.brewer@nara.gov.

Thank you for your cooperation.

Sincerely,

A handwritten signature in blue ink that reads "Laurence V. Brewer". The signature is written in a cursive style with a large initial 'L' and a distinct 'V'.

LAURENCE BREWER
Chief Records Officer
for the U.S. Government