



NATIONAL ARCHIVES *and* RECORDS ADMINISTRATION  
8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001  
[www.archives.gov](http://www.archives.gov)

***Sent Via Email. No Hard Copy to Follow.***

November 10 , 2020

Mr. Anthony Crawley-Gibson  
Department of the Army  
Army Records Management Division  
9301 Chapek Road, Building 1458  
Fort Belvoir, VA 22060-5527

Dear Mr. Crawley-Gibson:

The National Archives and Records Administration (NARA) has been notified of an unauthorized disposition of records at the Department of the Army. We have received an allegation that the U.S. Army Corp of Engineers (USACE) has failed to notify the National Archives of its inability to locate Permit #81-079, pertaining to a levee project in Henrico County, in the Commonwealth of Virginia.

NARA requests that the Army investigate this matter to determine if the records are missing. Please note that per 36 CFR 1230.14, if records have been destroyed without NARA's proper authorization, the agency must report these incidents promptly to NARA.

In accordance with 36 CFR 1230.16, NARA also requests that your agency provide NARA with a response within 30 days that includes a description of the records; the records schedule disposition citation that covers the files; details regarding the records destruction incident and recovery efforts; and a statement of the safeguards that have been or will be implemented to prevent future unauthorized disposals of such records. If you have any questions, please contact me at [laurence.brewer@nara.gov](mailto:laurence.brewer@nara.gov).

Sincerely,

LAURENCE BREWER  
Chief Records Officer  
for the U.S. Government



Office of the Chief  
Records Officer for the  
U.S. Government

***Sent Via Email. No Hard Copy to Follow.***

November 22, 2021

Ms. Joyce Luton  
Department of the Defense  
Department of the Army  
Army Records Management Directorate  
9301 Chapek Road, Building 1458  
Fort Belvoir, VA 22060-5527  
joyce.luton2.civ@army.mil

Dear Ms. Luton,

The National Archives and Records Administration (NARA) has received the Department of the Army's response regarding NARA's request for further information pertaining to an allegation of the U.S Army Corp of Engineers' (USACE) failure to report the loss of Permit #81-0479 that relates to a levee project in Henrico County, Virginia. During your investigation, the Army determined that USACE possesses Record of Permit books that contain information of past permits issued, including details relating to Permit #81-0479; and that the actual permit was destroyed in accordance with NARA schedule authority, NC1-AU-80-16.

Based on the information that you provided, the reporting requirements of 36 CFR 1230.14 have been met. NARA considers this allegation of unauthorized disposition of agency records unfounded. If you have any questions, please contact me at [laurence.brewer@nara.gov](mailto:laurence.brewer@nara.gov).

Thank you for your attention to this matter.  
Sincerely,

LAURENCE BREWER  
Chief Records Officer  
for the U.S. Government