



NATIONAL ARCHIVES *and* RECORDS ADMINISTRATION  
8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001  
[www.archives.gov](http://www.archives.gov)

***Sent Via Email. No Hard Copy to Follow.***

December 5, 2019

Mr. Jeffrey C. Dutton  
Department of Justice  
Federal Bureau of Investigation  
Information Management Division  
170 Marcel Drive  
Winchester, VA 22602

Dear Mr. Dutton:

The National Archives and Records Administration (NARA) is in receipt of your report dated September 12, 2019 and email dated October 16, 2019 documenting the destruction of four files and the Federal Bureau of Investigation's (FBI) attempts to reconstruct the files. Based on your report, it appears that these files were destroyed after their disposition period had ended; however, at the time they were destroyed the FBI had received Freedom of Information Act (FOIA) requests for the files.

The report and email that you provided to NARA included all the information required by the 36 CFR 1230.14(a) and fully documents the records, the circumstances of the loss, and safeguards established to prevent further loss. The report included mitigation strategies to eliminate the risk of a future occurrence by establishing new policies and procedures and incorporating the lessons learned from this event into its on-going development of a new automated FOIA processing system. The email documented the attempts that the FBI made in order to reconstitute or reconstruct the files.

Based on the information that you provided, the reporting requirements of 36 CFR 1230.14(a) have been met and NARA considers this matter resolved. If you have any questions, please contact me at [laurence.brewer@nara.gov](mailto:laurence.brewer@nara.gov).

Thank you for your cooperation.

Sincerely,

LAURENCE BREWER  
Chief Records Officer  
for the U.S. Government