



NATIONAL ARCHIVES *and* RECORDS ADMINISTRATION
8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001
www.archives.gov

Sent Via Email. No Hard Copy to Follow.

October 3, 2019

Mary K. Wilson
Dept. of Health and Human Services
Centers for Disease Control and Prevention
1600 Clifton Road
K-48
Atlanta GA 30329

Dear Ms. Wilson,

The National Archives and Records Administration (NARA) has been made aware of an allegation of unauthorized disposition by a member of the public regarding email that was sent by this individual to the Centers for Disease Control and Prevention (CDC), that the CDC is deleting emails sent by this member of the public without reading them and with no response. The member of the public included screenshots of the read receipt from the email system that showed his email was deleted without being read (see attached).

In accordance with 36 CFR 1230.16(b), NARA is requesting that the CDC provide us with a report within 30 calendar days that is responsive to these allegations. If the CDC determines that an unauthorized disposition has occurred, then the CDC must submit a report to NARA, as required by 36 CFR 1230.14, that addresses whether specific records can be recovered, recreated, or duplicated from other sources and the steps the CDC will take to ensure that all email records are labeled appropriately and captured by the CDC.

If you have any questions, please contact me at laurence.brewer@nara.gov.

Thank you for your cooperation.

Sincerely,

LAURENCE BREWER
Chief Records Officer
for the U.S. Government

Enclosed



NATIONAL ARCHIVES *and* RECORDS ADMINISTRATION
8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001
www.archives.gov

Sent Via Email. No Hard Copy to Follow.

November 22, 2019

Mary K. Wilson
Dept. of Health and Human Services
Centers for Disease Control and Prevention
1600 Clifton Road
K-48
Atlanta GA 30329

Dear Ms. Wilson:

The National Archives and Records Administration (NARA) has received your letter in response to our letter dated October 3, 2019, responding to an allegation of unauthorized disposition by a member of the public regarding email that was being deleted without being read by the Centers for Disease Control and Prevention (CDC).

NARA understands that the CDC procedure when an email from the public is sent to staff members is for the CDC's Agency for Toxic Substances and Disease Registry/Office of the Director Office of Policy, Planning and Partnership (OPPP) to determine how to handle the inquiry. The staff members who received the email were notified that any response would be handled by the OPPP. Upon receipt of that information, the staff member in the allegation deleted their copy of the email as non record material. Based on the information in your letter, NARA considers this claim to be unfounded.

Thank you very much for your cooperation. If you have any questions, please contact me at laurence.brewer@nara.gov.

Sincerely,

LAURENCE BREWER
Chief Records Officer
for the U.S. Government