



NATIONAL ARCHIVES *and* RECORDS ADMINISTRATION  
8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001  
[www.archives.gov](http://www.archives.gov)

***Sent Via Email. No Hard Copy to Follow.***

July 10, 2019

Ms. Susan Fawcett  
Agency Records Officer  
Department of the Interior  
Bureau of Ocean Energy Management  
45600 Woodland Road  
Sterling, VA 20166  
[susan.fawcett@bsee.gov](mailto:susan.fawcett@bsee.gov)

Dear Ms. Fawcett:

The National Archives and Records Administration (NARA) has received your letter dated June 26, 2019, notifying us of an alleged unauthorized disposition. In this letter you stated that, “the Bureau of Ocean Energy Management (BOEM) was made aware of a potential loss of records. Geologic and Geophysical (G&G) Permitting and Data Management documents from the BOEM Alaska Region were not located during a regional file room inventory project. These records would have been stored in the Bureau's regional office space in Anchorage, AK.”

In accordance with 36 CFR 1230.16(b), please provide us with a response within 30 calendar days that includes a complete description of the records (including an approximation of the volume and dates of all destroyed and/or unlawfully removed records); a statement of what safeguards have been put into place (or will be put into place) to prevent any future unauthorized disposition or unlawful removal of agency records; exact details of the circumstances surrounding the unauthorized disposition of records; and an outline of any actions taken to retrieve or recreate the records.

Sincerely,

LAURENCE BREWER  
Chief Records Officer  
for the U.S. Government

CC: David Alspach, Department of Interior Records Officer



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August 29, 2019

Ms. Susan Fawcett  
Agency Records Officer  
Department of the Interior  
Bureau of Ocean Energy Management  
45600 Woodland Road  
Sterling, VA 20166  
[susan.fawcett@bsee.gov](mailto:susan.fawcett@bsee.gov)

Dear Ms. Fawcett:

Thank you for your report dated August 2, 2019, related to the loss of Geologic and Geophysical Permitting and Data Management documents from the Bureau of Ocean Energy Management (BOEM) Alaska Region. The National Archives and Records Administration (NARA) has reviewed your report, and understand that some of the lost records were found, and that the list provided in your report identifies those records that were never found.

NARA accepts the search efforts made to locate the missing records and the established safeguards put in place to prevent any further loss of Federal records. NARA believes that BOEM has satisfied all requirements of 36 CFR 1230.16(b) and now considers this matter closed.

Sincerely,

LAURENCE BREWER  
Chief Records Officer  
for the U.S. Government