



NATIONAL ARCHIVES *and* RECORDS ADMINISTRATION
8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001
www.archives.gov

Sent Via Email. No Hard Copy to Follow.

October 5, 2018

Ms. Dawn Watts
Chief Records Officer
U. S. Customs and Border Protection
Department of Homeland Security
7451A Baston Boulevard
Springfield, VA 22153

Dear Ms. Watts:

Thank you for your October 4, 2018 correspondence notifying the National Archives and Records Administration (NARA) of an unauthorized disposition of Border Surveillance Systems (BSS) records. You indicate that surveillance records have been destroyed according to the Department of Homeland Security (DHS)/Customs and Border Protection (CBP) Privacy Impact Assessment 22 entitled Border Surveillance Systems, rather than a records retention schedule authorized by NARA.

In response to this unauthorized disposition of federal records, CBP drafted and proposed to NARA a records schedule to provide an authorized disposition authority for these records. Records Schedule DAA-0568-2018-0002, Border Surveillance Systems (BSS) Records, is currently registered with NARA and under review.

This case will remain open until the records schedule is signed by the Archivist of the United States. In addition, within 30 days of receiving this letter, please provide a detailed plan outlining how CBP will train staff on applying NARA-approved disposition authorities.

Thank you for your cooperation. If you have any questions, please contact Dawn Sherman-Fells, Records Management Oversight and Reporting Program, at 301-837-2083 or by email at dawn.sherman@nara.gov.

Sincerely,

LAURENCE BREWER
Chief Records Officer
for the U.S. Government



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December 2, 2020

Ms. Dawn Watts
Chief Records Officer
U.S. Customs and Border Protection
Department of Homeland Security
7451A Bastion Blvd.
Springfield, VA 22153

Dear Ms. Watts:

The purpose of this letter is to notify you that the National Archives and Records Administration (NARA) has concluded its action on the unauthorized disposition case pertaining to the unauthorized disposition of Border Surveillance Systems (BSS) records. Resolution was initially dependent upon a signed records schedule for the BSS records and the submission of a detailed plan outlining how Customs and Border Protection (CBP) will train staff on applying NARA-approved disposition authorities. CBP satisfied the records scheduling requirement when DAA-0586-2018-0002 was signed by the Archivist of the United States, and given that CBP is accountable for RM training as part of their inspection plan of corrective action, we consider this matter closed.

Sincerely,

LAURENCE BREWER
Chief Records Officer
for the U.S. Government